

WENDI L. CANNON

www.WendiCannon.com | info@wendicannon.com

CAREER OBJECTIVE

To find an environment interacting with customers and using my technology skills in a long-term position with an organization that will encourage me to grow professionally.

EDUCATION

Bachelor of Science in Information Studies
Florida State University, Tallahassee, FL
Major: Information Studies, concentration in Web Development
Minor: English

EXPERIENCE

Director of Information Technology

Florida State University, College of Medicine, 9/2016 – present

- Strategic and tactical planning, development, evaluation, and coordination of the Office of Information Technology systems and the development and implementation of policies and procedures
- Leadership and direction for the Office of Information Technology infrastructure, information management and the security and privacy units
- Establishes priorities for the Office of Information Technology based on the four strategic areas of Education, Research, Clinical and Service
- Responsible for the administrative, supervisory, and budgetary management for the Office of Information Technology

Associate Director of Information Management

Florida State University, College of Medicine, 2/2011 – 9/2016

- Strategic planning, development, evaluation and coordination of multiple mission critical information management technology web-based systems
- Leadership, direction and project management of the technology infrastructure including video conferencing, lecture recording, and web-based technologies
- Administrative and supervisory management of the informational management unit to include direct supervision of staff, purchasing strategies and implementation and vendor selection

Web Technology Manager

Florida State University, College of Medicine, 11/2003 – 2/2011

- Implementation and administration of College wide Microsoft SharePoint Portal Server
- Development of introduction and advanced courseware for SharePoint end-user training
- Development, maintenance and support of multiple mission critical custom web applications
- Maintenance and support of state-wide video conference system

Systems Project Administrator

State of Florida, Department of Business and Professional Regulation, 10/2002 – 11/2003

- Implement and maintain several Department wide web applications
- Training of over 25 web authors in Microsoft FrontPage and web design principles
- Maintaining Department Internet and Intranet web sites

PROFESSIONAL ACTIVITIES

- Member, Florida State University College of Medicine Wellness Committee, 8/2017 – present
- Member, Florida State University College of Medicine Education Excellence Task Force, 9/2017 - present
- Member, City of Tallahassee Family First Employers Task Force, Fall 2017 - present
- Member, Florida State University Medical Charlotte Maguire Library and Learning Resources Committee, 8/2017 - present
- Member, Tallahassee Chamber of Commerce Leadership Tallahassee Class 35, Fall-Spring 2017
- Co-Chair, Florida State University College of Medicine Electronic Medical Record System Selection Task Force, May 2017 - present
- Planning Committee Member, City of Tallahassee 2017 Children's Summit, Spring 2017
- Career Committee Member, Grace Hopper Celebration of Women in Computing, Spring 2017
- Chair, TalTech Alliance, 12/2016 – present
- Recipient, Florida State University Financial Representative Certification, 5/2016 – 11/2016
- Member, Florida State University Alumni Strategic Plan Committee, 10/2015 – 5/2017
- Co-Chair, Association of American Medical Colleges Group on Information Resources Educational Technology Workgroup, 6/2015 – 5/2017
- Board Member and Web Site Committee Chair, TalTech Alliance, 4/2015 – 11/2016
- Member, Florida State University Medical Library and Learning Resources Committee, 7/2015 – 7/2016
- Mentor, Florida State University Women in IT Sharing Experiences (WISE), 2/2015 – 7/2016
- Co-Chair, Program Committee for Association of American Medical Colleges "Information Technology in Academic Medicine Conference", 9/2014 – 6/2015
- Co-Chair Elect, Association of American Medical Colleges Group on Information Resources Educational Technology Workgroup, 8/2014 – 6/2015
- Member, TalTech Alliance, 6/2014 – 3/2015
- Member, Association of American Medical Colleges Group on Information Resources Educational Technology Workgroup, 8/2013 – 8/2014
- Fellow, Association of American Medical Colleges Group on Information Resources Leadership Institute, 3/2013
- Florida State University Frontline Leadership Program, 7/2011
- Tallahassee SharePoint Experts Exchange, Member, 3/2008 – 3/2011
- Microsoft Research Panel, Member, 4/2006 – 1/2013
- Capital City .Net Users Group, Member, 1/2005 – 10/2009

- Society of Information Specialists, Member, 1999 - 2000
- Florida State University Information Studies Dean's List, 1999 – 2000

PRESENTATIONS

- Guest Speaker, Tallahassee Community College Business and Communication, 10/2017
- Guest Speaker, Florida State University College of Communication and Information, 10/2017
- Panelist, SciGirls National High Magnetic Field Laboratory, "Ladies of Science", 7/2017
- Panelist, TalTech Alliance TechExpo, "Women in IT Panel Discussion", 3/2017
- Speaker, Association of American Medical Colleges Group on Information Resources Spring Meeting, "Lecture Capture: Pulling Together or Pushing Apart?", 3/2017
- Panelist, Women in Leadership "Community Leadership Panel", Florida State University College of Communication & Information, 2/2016
- Breakout Leader, Women in Leadership, Florida State University College of Communication & Information, 3/2014, 2/2015

PERSONAL ACTIVITIES

- Big Sister, Big Brothers Big Sisters of the Big Bend, 10/2017 – present
- Member, Kate Sullivan Parent Teacher Association, 9/2017 – May 2018
- Member, Tallahassee/Leon County Commission on the Status of Women and Girls, 9/2017 – present
- Volunteer, Florida State University Opening Nights, Fall 2016, Spring 2017, Fall 2017
- Mentor, Girls on the Run, 4/2015, 11/2015, 5/2016, 12/2017
- Member, Alzheimer's Association Walk Planning Committee, 7/2017 – 10/2017
- Member, Alzheimer's Association Florida Young Professionals Alzheimer's Committee, 10/2016 - present
- Member and Volunteer, Gulf Winds Track Club, 9/2015 – present
- Planning Committee Member and Player, Alzheimer's Association Fight to Tackle Alzheimer's, 12/2014 – present
- Volunteer Coordinator and Secretary, Betton Hills Preparatory School Parent Teacher Organization, 9/2016 – 5/2017
- Member, Betton Hills Preparatory School Parent Teacher Organization, 9/2015 – 9/2016
- Member, Tallahassee Network of Young Professionals, 4/2014 – 2/2016
- Volunteer, City of Tallahassee Winter Festival, 12/2015
- Volunteer, Tallahassee Memorial Animal Therapy Program, 3/2015 – 11/2015
- Girl Scout Troop Leader, 6/2004 – 9/2008
- Tallahassee Democrat Volunteer of the Year Nominee, 5/2006